**Gender Studies Application Checklist**

The application for a study place is made via the online portal of the Albert-Ludwigs

University.

You must register at the following address:

<https://campus.uni-freiburg.de/qisserver/pages/psv/selbstregistrierung/>

**You will need the following documents**

□ a notarised copy of your first university degree certificate

□ a meaningful overview of the content of all study and examination achievements

□ of the first university degree (transcript of records); please attach an overview of the gender-relevant courses (30 ECTS) if the specific course titles are not visible in your ToR

□ suitable proof of sufficient language skills

□ a copy of the certificate of general higher education entrance qualification or a relevant subject-restricted higher education entrance qualification or, in the case of a foreign higher education entrance qualification, a copy of the higher education entrance qualification and also a copy of the certificate from the competent state authority recognising the equivalence of the previous education

□ if applicable, suitable evidence of professional activity in a gender-sensitive occupational field and the knowledge of gender-relevant issues and problems acquired as a result

□ a curriculum vitae in tabular form in German or English

□ a one-page letter of motivation in German or English explaining the applicant's personal reasons for taking up the Master's programme in Gender Studies

□ a declaration by the applicant in German that he/she has not definitively failed an examination in a Master's or Magister degree programme in Gender Studies or in a related subject or has lost his/her right to take examinations

The application documents must be uploaded to the application portal by 31 July for the start of the winter semester. If you are admitted, you will receive an offer of admission via this portal, which you can accept or reject. Once you have accepted the offer of admission, you can submit an application for enrolment.

We look forward to receiving your applications!